

Rooley Moor Neighbourhood Forum (RMNF)

AGM

MINUTES OF MEETING

6th October 2016

FORUM MEMBERS PRESENT: Roy Thornley, Jim Murphy, Andy Meek, Mair Meek, Nigel Ashworth, Lesley Ashworth, Gwyn Fitton, Jack Fitton, Morley Morgan, Councillor Cecile Biant, Geoff Ogden, Jacqueline Ogden, Peter Howard, Liz Rutherford, Fran Healey, Win McGhee, Paul Simpson, Helen Moore, and Alan Rawsterne

ALSO IN ATTENDANCE: Brian Holden

APOLOGIES FOR ABSENCE: John & Janette Newcombe, Davis & Diane Ireland, Jen Holt, Sue Morgan, Joyce Bargh, Caroline Downey, Bill Taylor, David Mallalieu, (Nigel Ashworth might not be able to make the meeting), Christine McHugh, Charlotte Jagger, Paul Sutcliffe, Lorrain Lock, George Lock and Irene Pope

MINUTES: The meeting commenced at 19:00

1. Introduction

Andy Meek (AM) opened the meeting, welcomed all, dealt with housekeeping (fire exit and toilets), the meeting code of conduct and apologies (detailed above)

2. Minutes of AGM 17th September 2015

AM confirmed minutes were circulated after the AGM and no amendments were made.

- Fran Healey (FH) proposed to accept the minutes
 - Gwyn Fitton (GF) seconded the proposal
 - The minutes were unanimously accepted on a show of hands

3. Review Action Log

Outstanding actions:

- Photographic competition / calendar – Plan for 2017
 - Liz Rutherford (LR) advised 200 copies of a calendar could be printed for £300 and suggested we ask people to ‘Like’ the photographs on our Facebook page so that the most popular can be included

ACTION: AR to circulate RMNF Facebook details and ask people to ‘Like’ their favourite photos.

ACTION: LR to collate favourites and arrange 2017 calendar

- Establish next steps for Neighbourhood Plan and inform volunteers (see Agenda Item 8)
- Conservation status for Catley Lane Head – Awaiting feedback from Sue Oakley

ACTION: AR to seek and circulate update from Sue Oakley

- Trustee training – Two trustees trained – open invitation for others

ACTION: AR to invite other to undertake Trustee training

- Continue to monitor planning applications for anything affecting our area

- Complaint regarding Shawfield turbine - Awaiting feedback from Diane Rothwell (Planning Enforcement Officer). Complaint issues:
 - Failure to recognise heritage assets
 - Failure to consult with residents
 - Turbine not in consented location
 - Noise
- Can our forum develop a relationship with community police officers? So far -
 - Application made to PCC for £5K towards CCTV
 - Separate application for Lane Head village sign (confirmed as approved 07/10/2016)
- Establish what major work is scheduled to be undertaken by the council in our area (kerbs, footpaths, drains, road repairs, etc)

ACTION: AR to contact council for update

- Permanent fixing required for the BBC commemorative plaque
 - AR proposed the forum consider buying a suitable stone
 - AM, Gwyn Fitton (GF) and Helen Moore (HM) agreed to source a suitable stone
 - Cecile Biant (CB) agreed to approach the council for suitable stone before the forum went ahead with the purchase
 - Proposal seconded by Gwyn Fitton
 - Unanimously accepted on a show of hands

ACTION: AM to work with GF and HM to agree a suitable stone on which to mount the plaque

- LR asked if an information board about the Famine Road could be provided

ACTION: CB to provide examples and costs of information boards currently in place

- All other actions completed
- AR proposed we carry forward the outstanding actions
 - Liz Rutherford (LR) seconded the proposal
 - The proposal was unanimously accepted on a show of hands

4. Accounts for year ending 31st August 2016

FH explained the accounts

- FH proposed to accept the accounts
 - Nigel Ashworth (NA) seconded the proposal
 - The accounts were unanimously accepted on a show of hands

GF advised that the Ding Quarry Action Group (DQAG) were considering closing their bank account and transferring monies to RMNF. All agreed this was a very generous consideration and GF was asked to keep the forum informed

ACTION: GF to advise if it DQAG are able to transfer funds to RMNF

5. Legal & Administrative Information

AR explained the legal and administrative information

- AR asked if anyone knows of anyone qualified to independently examine our accounts

ACTION: Roy Thorniley (RT) to ask the person who does the accounts for the Rochdale Ramblers

6. Reports from Trustees and Officers

AR explained the content of the reports - it was noted that no reserves policy was in place

- FH proposed the following reserves policy, ***“It is the policy of Rooley Moor Neighbourhood Forum CIO to hold reserves from unrestricted funds to cover our known liabilities (such as insurance and hire of meeting rooms) and has allocated £200 to cover these costs. This policy will be reviewed at each AGM.”***
 - Morley Morgan (MM) seconded the proposal
 - The proposal was unanimously accepted on a show of hands

Outstanding issues:

- Prickshaw Dam – Meeting with council on site to discuss the leak has been arranged for Wednesday 12th October 2016
- Shawfield turbine – Complaint is nearly one year old and AR will request an update from the council
- Scout Moor Wind Farm Expansion – AR explained the significance of the letter from RMNF to the enquiry and details of the enquiry dates were shared
- Fracking - AR provided information leaflets about fracking - CB mentioned she had contacts with an anti fracking group and would seek permission to share contact details if anyone wanted this information

7. Appoint New Trustees, Chair, Vice Chair, Secretary, and Trustee Rotation

The following people stood down from their positions:

- Alan Rawsterne - Trustee & Secretary
- Roy Thorniley - Trustee and Vice Chair
- Andy Meek – Chair
- Frances Healey - Treasurer

The following people are stood for election:

- Alan Rawsterne - Trustee & Secretary
- Roy Thorniley - Trustee and Vice Chair
- Andy Meek - Trustee & Chair
- Frances Healey - Trustee & Treasurer

CB proposed to approve the resignations and appointments

- Seconded by: MM
- Unanimously accepted on a show of hands

Members were asked to consider if they wished to become a trustee and advise AR if they did

8. Presentation from Paul Simpson of PPS Planning Manchester

Paul presented the following three items (presentation material can be found under the meeting section of our website at: <http://www.rmnf.org.uk/resources/meetings/>)

- The Nuts and Bolts of Neighbourhood Plans
- Moving Forward
- Consultation Results

To move forward on developing our Neighbourhood Plan we agreed three potential work streams:

1. **Built Heritage and Design** (protection of heritage assets, design standards, use of redundant farm buildings, road infrastructure improvements, restoration of walls, paths, cobbles and sets, etc.). This aligns to our charitable objective: *To promote high standards of planning and architecture in or affecting the area of benefit.*
2. **Recreation Opportunities** (recreational facilities, routes and links e.g. connections with Healey Dell and Greenbooth, appropriate recreational pursuits, interpretation information / signage / guides, key assets and attractions for visitors, parking and other facilities, transport improvements). This aligns to our charitable objective: *To educate the public in the geography, history, natural history, culture and architecture of the area of benefit.*
3. **Landscape and Natural Heritage** (landscape protection, biodiversity improvements, flood management, drainage improvements, etc.). This aligns to our charitable objective: *To secure the preservation, protection, development and improvement of features or areas of historic or public interest in the area of benefit.*

Miscellaneous Projects are expected to evolve as a result of undertaking the work streams detailed above and gathering the required evidence (Projects to be determined and agreed by other groups, overview of consultation strategy and recording of evidence base).

AM proposed we undertake one work stream - **Recreation Opportunities**

- Seconded by: FH
- Unanimously accepted on a show of hands

ACTION: AR to circulate details and seek group membership, set up initial meeting, etc.

9. Open Forum

- Community event – All agreed we should have another community event next year and perhaps use it as an opportunity to communicate our first Neighbourhood Plan work stream for **Recreation Opportunities**

ACTION: AR to circulate details and seek event group membership

- Heritage Open Days 2017 – AR proposed requesting Catley Lane Head is included in the vintage bus tours – thus facilitating access to the Famine Road, Prickshaw, Healey Dell, and walks, etc. – All agreed this should be considered and included in the Neighbourhood Plan work stream for **Recreation Opportunities**

ACTION: AR to approach 'Link4Life' to see if this is possible

- GMP has approved an application from their funds for a village sign to read, “Welcome to Catley Lane Head – Please Drive Carefully”
 - HM asked if it would be possible to have ‘Quiet Lane Status’ for the Catley Lane Head section of Rooley Moor Road – All agreed this should be considered and included in the Neighbourhood Plan work stream for **Recreation Opportunities**
- Silent auction of Catley Lane Head aerial photos donated Jen Holt (JH)
 - HM was interested in the pictures and will approach JH
- Liz Rutherford photo display
 - Photos loaded to our Facebook page – video to be loaded soon
- AR is arranging to meet with a representative of Friends of Healey Dell
- Norden are considering a Neighbourhood Plan
- AOB
 - AR proposed RMNF should make a small donation to the other charities that supported our launch event and that the photographers should be given a gift in recognition of their support
 - Seconded by: LZ
 - Unanimously accepted on a show of hands

ACTION: AR to discuss to establish how much money can be ‘Gifted’ and discuss other sources of funds with CB

ACTION: LR to provide contact details for the other charities that supported our launch event

- Membership process needs to be tightened up given members have voting rights

ACTION: AR to publish requirements and update records

- Jack Fitton (JF) asked if anyone knew the weight limit for the Catley Lane Head cattle grid as 44 tonne HGV’s were using the bus turning circle and one vehicle got stuck after having a puncture

ACTION: CB to investigate with the Highways Department and identify if better signage, etc. is required

- JF advised the Catley Lane Head phone box was due to be removed as it is not used by anyone
- Win McGhee (WM) asked if there was any news about the litter bin for Catley Lane Head – JF asked if it would also be possible to replace the litter bin at the bus terminus with a lidded one to stop sheep pulling out the contents

ACTION: CB to investigate

- JF advised drains in Catley Lane Head are blocked between the grids – is there any way drains can be cleared and footpaths raised to stop flooding

ACTION: CB to investigate

10. Next Meeting

- TBC – AR advised the next meeting would probably be in the New Year. Between now and then updates would be posted on the RMNF website and (or) sent by email