

Rooley Moor Neighbourhood Forum (RMNF)

Launch Event Meeting

MINUTES

27th April 2016

Meeting Location: Owd House, Fern Hill Lane, Rochdale. OL12 6BW

Present: Nick Green, Alan Rawsterne, Liz Rutherford, Win McGhee, Denise Madgin, Diane Ireland & David Ireland, Fran Healey and Bill Taylor

Minutes: The meeting commenced at 19:00

1. Introduction

The RMNF launch event team held its first launch event meeting on Wednesday 27th April 2016.

AR provided an update about the BBC project, Neighbourhood Forum Grant (£2.7K from Groundwork to our bank – very specific use of funds – small amount available for launch event), Heritage Lottery Fund and CCTV.

The following questions and ideas resulted from the meeting:

Questions (email sent to BBC 28th April 2016)

- What is the date of the event? (BBC to advise)
- Will we have to notify Rochdale Council to licence the event? If so, who will do this – BBC or RMNF?
- Who will complete risk assessments – BBC or RMNF?
- Who will provide public liability insurance? I suspect RMNF will have to have it's own insurance and the BBC will have their own in place.
- Who will provide first aid facilities?
- What is the scale of the event? One day / half day / weekend / etc.

Ideas (email sent to BBC 28th April 2016)

- Procession to unveil the plaque – Could we use themed puppets or involve a local school with children dressed in period costume, Victorian Society, etc
- Invite local celebrities – Jimmy Cricket, Lemn Sissay, Mayor & Mayoress, etc
- Three suggested locations and types of event:
 - Catley Lane Head – in the field (ask locals to provide Gazebo's, etc)
 - Folk Music
 - Stalls (invite relevant organisations to the event Healey Dell Nature Reserve, Whitworth valley Angling Society, The Bridleways Association, Ramblers, RSPB, etc.
 - Clog dancing
 - Prickshaw Village Green
 - Animal corral – Horses, sheep, goats, alpaca's, ducks, chickens, etc
 - Food and drink (invite local tea room to participate)
 - Folk music
 - Spotlands Methodist Church
 - RMNF exhibition (what the forum is all about)
 - Invite Locality, Littleborough and Norden Neighbourhood Forums
 - Photography exhibition (flora and fauna of the area,

- Start of a photography competition
 - Touchstones Creative Writing Group
 - Consider hosting a play in the evening (Perhaps the play about the Cotton Famine by The Mad Theatre Company Milnrow?)
- Organised walks
 - Catley Lane Head to Prickshaw
 - Catley Lane Head along the Famine Road and back
- Invite locals to display tractors and classic vehicles in the villages – Involve Rochdale Fire Station Museum? Does anyone have a horse and cart?
- Treasure hunt – Hunt the clog or find the spinning wheel

2. Actions from above (subject to response from BBC)

What	Who	When	Status
Contact BBC with questions and ideas	AR	Done	Awaiting response from BBC
Agree event format and focus	All	TBA	
Produce event timetable	AR	TBA	
Procession puppets & funding	LR	TBA	
Contact from folk musicians and clog dancers to attend event	FH	Underway	
Contact Lemn Sissay	LR	Done	
Contact Jimmy Cricket	David I	TBA	
Contact from folk musicians and clog dancers to attend event – who do you know?	All	TBA	
Notify Manchester Histories Festival re RMNF	AR	TBA	
Are there any youth theatre groups that could be involved	Diane I	TBA	Diane to contact her daughter and advise
Contact Healey Dell Tea Rooms and Healey Dell Nature Reserve to see if they would like to be involved	DM	TBA	
Enquire about hiring the Methodist Church	AR	TBA	When BBC event dates and requirements are known
Contact Victorian Society to see if they would like to be involved	DM	TBA	
Contact Aubrey re mountain rescue for First Aid cover	AR	TBA	
Explore funding options: • Coop Bank • Community arts budget	LR	Underway	
Contact Lydia Thompson – Rochdale Music Service – Folk group, etc	NG	TBA	

Contact Schools (St Vincents - Touchstones) / procession / art exhibition, etc	NG	TBA	
Contact car clubs, Rochdale Fire Service Museum, locals for tractors and classic cars, etc	AR	TBA	
Get display boards	AR	Underway	Email sent to contact 28/04/16
Contact acting groups	LR	TBA	Concept to have cameo plays in strategic locations
Guided walks – Catley Lane Head to Prickshaw and Catley Lane Head to the Famine Road and Back Treasure hunt – Hunt the clog	AR	TBA	Contact Roy Thorniely
Contact Whitworth Museum	DM	TBA	
Provide dimensions for ‘WinsField’	WM	TBA	
Provide dimensions for Prickshaw village green	DM	TBA	
Organise animal coral on Prickshaw village green	DM	TBA	
Procure equipment from locals - Gazebos, etc	WM	TBA	
Contact other organisations to be involved, Whitworth Valley Angling Society, The Bridleways Association, Ramblers, RSPB, Rochdale Observer, GMP	AR	TBA	
Establish when / if there is an event to celebrate opening the river Roach	AR	Done	Email sent 28/04/16
Does anyone have a horse and cart that could be used at the event	All	TBA	
Someone to take charge of publicity	TBA	TBA	
Investigate souvenir programme / costs, etc	TBA	TBA	

3. AOB

We discussed kick starting a photographic competition at the launch event and using moonpig.com to print calendars on demand

4. Next Meeting

- TBC