

# Rooley Moor Neighbourhood Forum (RMNF)

[www.rmnf.co.uk](http://www.rmnf.co.uk)

## AGM

(Annual General Meeting)

**Date & Time:** Thursday, 30<sup>th</sup> January 2025 at 7pm

**Venue:** The Old Library, Edenfield Road, Norden, Rochdale  
OL11 5XE

## AGENDA

1. Introduction & Apologies
2. Code of Conduct
3. Conflicts of interest and conflicts of loyalty
4. To approve the Minutes of the Annual General meeting of 2023 and review the actions from this meeting.
5. To adopt the Accounts for the year ended 31<sup>st</sup> August 2024, and
  - To agree our reserves policy
6. Legal & Administrative Information
7. To approve the Reports from Trustees and Officers of the Forum
8. Trustee & Officer Rotation, Resignations and Appointments
9. Policy Update
10. AOB
  - Scout Moor II Wind Farm
  - Cotton Famine Road Project - Update
  - CCTV – Catley Lane Head (ASB and vandalism)
  - Repairs required at Broadley Pond (JN)
  - Fund raising.
11. Next Meeting - TBA

# **Agenda Item 1**

## **Introduction & Apologies**

### **Introduction**

- Welcome – come and go as you please. Ask any questions as we go along.
- Health & Safety – Fire exits, etc
- Toilets – location
- Any declarations of interest

### **Apologies**

- TBC

# Agenda Item 2

## Code of Conduct

(in the event of any issues the decision of the chair is final)

It is established by and for the Rochdale Neighbourhood Forums that the following code of conduct will govern the behaviour of their members. The Chair of this meeting will enforce the code of conduct.

### Conduct at meetings

Members will always observe accepted practice while taking part in discussions to:

- Be courteous to each other and support and assist other members in finding the best possible solution to problems being discussed
- Allow each other the opportunity to speak and comment
- Attempt as far as possible to stick to the agenda and assist each other to reach effective conclusions
- Operate within the agreed Terms of Reference
- Aggression, violence, threats, harassment, intimidation and other disruptive behaviour in the forum will not be tolerated
- The term 'members' applies to all those present at the meeting

### Confidentiality

- Members will refrain from mentioning specific individual cases which may cause embarrassment or identification of an individual
- Any information or item shared that is of a confidential nature will not be disclosed to anyone else apart from members of the Forum in order to allow the business of the meeting to proceed.

### Dignity at meetings

- All those who attend Forum meetings have the right to be treated with dignity and respect regardless of their race, colour, ethnic or national origin, nationality, gender, marital status, age, sexuality, religion or any other matter which causes people to be discriminated against
- The meeting will do all that is in its power to oppose all forms of harassment and bullying

### Individual Members

- Should disclose any personal interest that they consider may affect or influence their approach to the matter being discussed
- Must show respect in all their dealings by observing reasonable standards and courtesy, and by not seeking to take unfair advantage by virtue of their position

### Political Affiliation

- Even though individual members may be affiliated to/or be members of a political party, they may not represent a political party in their role as individual members of this Forum

### Breach of Code of Conduct

- If anyone attending the Forum meeting does not abide by the code of conduct, the Chair will have the discretion to decide on an appropriate course of action. The Chair may either issue a warning, ask the people to withdraw from a particular agenda item or exclude that person from the meeting.
- Where a person is asked to leave a meeting, the Chair will have the discretion to decide whether or not that person is welcome to attend future meetings.
- The Chair at his/her discretion, may close the meeting if he/she deems it necessary

# **Agenda Item 3**

## **Conflicts of interest and conflicts of loyalty**

Forum Trustees and Members are required to declare any pecuniary, personal or personal and prejudicial interests they may have and the nature of those interests relating to items on this agenda.

A charity trustee must:

1. Declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the CIO or in any transaction or arrangement entered into by the CIO which has not previously been declared; and
2. Absent himself or herself from any discussions of the charity trustees in which it is possible that a conflict of interest will arise between his or her duty to act solely in the interests of the CIO and any personal interest (including but not limited to any financial interest). Any charity trustee absenting himself or herself from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the charity trustees on the matter.

# Agenda Item 4

**To approve the Minutes of the Annual General meeting of 2023  
and review the actions from this meeting.**

**Rooley Moor Neighbourhood Forum (RMNF)**

## AGM

Thursday, 7<sup>th</sup> February 2024 at 7pm

The Old Library, Edenfield Road, Norden, Rochdale OL11 5XE

### MINUTES OF MEETING

**FORUM MEMBERS PRESENT:** John & Janette Newcombe, Fran Healey, Stuart Davies, Stuart Mendelsohn, Andy Meek, Morley Morgan, Jim Murphy and Alan Rawsterne

**VISITORS:** Mick Martin (History In Action CIC)

**APOLOGIES FOR ABSENCE:** Win McGhee, Chris Furlough, Councillor Peter Winkler and Nigel Morrell.

#### **Meeting Agenda:**

1. Introduction & Apologies
2. Code of Conduct
3. Conflicts of interest and conflicts of loyalty
4. To approve the Minutes of the Annual General meeting of 2022 and review the actions from this meeting.
5. To adopt the Accounts for the year ended 31<sup>st</sup> August 2023, and
  - To agree our reserves policy
6. Legal & Administrative Information
7. To approve the Reports from Trustees and Officers of the Forum
8. Trustee & Officer Rotation, Resignations and Appointments
9. Policy Update
10. AOB
  - Cotton Famine Road Project – Mick Martin
  - Traffic calming – Catley Lane Head
  - CCTV – Catley Lane Head (ASB and vandalism)
  - Repairs required at Broadley Pond (JN)
  - Change of address (to the Old Library?)
  - Future activities and aims.
  - Fund raising.
11. Date & Time of Next Meeting

**MEETING MINUTES:** The meeting commenced at 19:00

## **1. Introduction**

The forum Chair, Andy Meek, opened the meeting, welcomed all, dealt with housekeeping (fire exit and toilets), and apologies (detailed above). Andy advised Nigel Morrell had nominated Andy as his proxy vote.

Andy asked Mick Martin to introduce himself and advised Mick will share an update on the Cotton Famine Road Community Project later in the meeting.

## **2. Meeting code of conduct**

Andy asked people to note the code of conduct.

## **3. Conflicts of interest and conflicts of loyalty**

- Andy asked those present to declare any conflicts of interest or loyalty. None were declared.

## **4. Approve Minutes of 2022 AGM held Thursday, 2nd February 2023 at 7pm**

Andy confirmed minutes were circulated after the AGM and no amendments were made.

Alan Rawsterne asked that we review the Action Log from those minutes and the following actions were noted as ongoing:

- Traffic survey – ongoing (Nigel working)
- Redesignation – not pursuing.
- RMBC local plan – interest registered.
- Bus to Lane Head – unlikely – remove from actions.
- Traffic calming – ongoing – merge with traffic survey
- Cobbled section RMR adoption – to chase definite answer.
- Bus terminus drains – sorted but needs to be done regularly.
- Road surface – Prickshaw Lane / Station Road – left with residents: Concerns leave area with an access problem – keep live (perhaps play heritage card, some is to access car park for Healey Dell etc) [merge a9 and a10]
- CCTV Lane Head – on agenda
- MPA – current initiatives have ended; no further interaction is expected in the near future
- Moorland restoration – no economic argument – ongoing
- Fundraising – on agenda – separate trustee discussion
  
- John Newcombe proposed to accept the minutes.
  - Stuart Davies seconded the proposal.
  - Unanimously accepted by everyone present at the meeting.

## **5. Accounts for year ending 31st August 2023**

John Newcombe advised the accounts are quite simple, there have been minimal transactions from mostly ringfenced funds and it wasn't felt necessary to seek independent examination.

- - Funding for long term plans needed
- - Reserves policy £400 no change
  
- Alan Rawsterne proposed to accept the accounts and leave our reserve policy unchanged.
  - Jim Murphy seconded the proposal.
  - Unanimously accepted by everyone present at the meeting.

## 6. Legal & Administrative Information

Andy Meek explained the legal and administrative information and whilst we are not seeking an independent examiner for the accounts the detail of the accounts is available for anyone who might wish to see it.

## 7. Reports from Trustees and Officers

Andy Meek explained the content of the report and gave additional time for those present to review its content.

- Fran Healey proposed to accept the Legal & Administrative Information and the Reports from Trustees & Officers
  - Andy Meek seconded the proposal.
  - Unanimously accepted by everyone present at the meeting.

## 8. Trustee & Officer Rotation, Resignation & Appointment

**Trustees:** The following people are standing down from their positions:

- Fran Healey
- Morley Morgan

The following people are standing for election:

- Fran Healey
- Morley Morgan
- John Newcomb proposed to approve the resignation and appointment of trustees and officers.
  - Seconded by: Andy Meek
  - Unanimously accepted by everyone present at the meeting

**Forum Officers:** The following people are standing for appointment to the following positions:

- Andy Meek – Trustee & Chair
- John Newcombe – Trustee & Treasurer
- Alan Rawsterne – Trustee & Secretary
- Morley Morgan proposed to approve these appointments.
  - Seconded by: Jim Murphey
  - Unanimously accepted by everyone present at the meeting.

Andy advised David Olusoga has agreed to continue in the role of our Honorary President. We discussed the difficulty of and need to involve younger people as trustees, currently there are 4 trustee vacancies. The demise of The South Pennines Park was noted.

## 9. Policy Update

Alan Rawsterne advised the current RMNF Safeguarding Policy and procedure is to remain in place. The policy and procedure are available on our website.

## 10. AOB:

- **Cotton Famine Road Project** – Mick Martin explained the community play he envisaged would include John Bright and the Cooperative movement, etc. A previous National Heritage Lottery Fund (NHLF) enquiry was positive and an application from a new fund will be made. The aim is to produce the play in Spring 2025. RMNF will offer support through contacts, council, fundraising for surrounding events (e.g. talks).

- **Traffic Calming – rural section of Rooley Moor Road, through Catley Lane Head village:** and **CCTV – Catley Lane Head:** Community Safety – These items will remain open on our actions list. Nigel Morrell is pursuing this on behalf of the forum.
- **Repairs required at Broadley Pond.** John Newcombe is seeking support from the council.
- **Forum change of address** – agreed by all present. Nigel to seek support from Old Library trustees.
- Forum future activities, aims and fundraising – trustee meeting to be arranged.

#### **11. Next Meeting**

- TBC

**The AGM closed at 21:00**, however the meeting continued with a heritage review:

- **Smallshaw** – Start Mendelsohn suggested parts of Smallshaw should be a “Scheduled Monument”. Stuart gave a presentation detailing features of particular interest. The RMNF trustees agreed to review and if appropriate support any application from Stuart to Historic England, or other appropriate organisations. RMNF might be able to provide a letter of support for any application, etc.



## Actions from this meeting

Ref	What	Who	When
A 1 & A6	Traffic survey outcomes from the traffic monitoring on the rural section of RMR – update required from the council.  Traffic Calming – rural section of Rooley Moor Road, through Catley Lane Head village: Follow up with highways to seek clarity about timescales, what is proposed, and where, etc.	Cecile Biant, Peter Winkler and Nigel Morrell	Ongoing
A 7	Cobbled section of Rooley Moor Road identified in the Catley Lane Head conservation area – establish if this section of the road is adopted by the Council and lobby for adoption if it is not.	Cllr Peter Winkler and Nigel Morrell	Ongoing
A 8	Catley Lane Head bus terminus drains blocked– Surface water contributes to flooding and is a hazard when frozen - Ask for drains to be cleared.	Cllr Peter Winkler	Done, but needs to be a regular maintenance item
A 10	Review the status of Station Road and if possible, seek maintenance of the road.	Cllr Peter Winkler and John Newcombe	Ongoing
A 11	CCTV at Catley Lane Head bus terminus. Request councillor support and ask community PCs and Sergeants to talk to the Council. Also ask the Police to look at including ANPR functionality.	Nigel Morrell	Ongoing
A 13	Moorland restoration – continue to explore possibilities for our area and keep forum members informed.	Alan Rawsterne with Lancashire Peat Partnership and Commoners Association	Ongoing
B 1	Forum future activities, aims and fundraising – trustees to meet and discuss.	RMNF trustees	Ongoing
B 2	Review any Scheduled Monument proposal from Stuart Mendelson and take appropriate action	RMNF trustees	TBA

- **Resolution: To approve the Minutes of the Annual General meeting of 2023.**
- **Proposed by:**
- **Seconded by:**
- **Agree / Disagree – Show of Hands:**

## Agenda Item 5

**To adopt the Accounts for the year ended 31st August 2023, and to agree our reserves policy.**

### Rooley Moor Neighbourhood Accounts

Year End: 31-Aug-24

	2023/24 Restricted Adj £	2023/24 Restricted DQAG £	2023/24 Restricted ORMM £	2023/24 Unrestricted £	2023/24 Total £
Opening Balance B/F from Summary 2022-23	-1	1,268	1,512	383	3,161
<b><u>INCOME</u></b>					
Gift Aid	0	0	0	0	0
Grants	0	0	1,194	0	1,194
Projects	0	0	0	0	0
Donations In	0	0	0	50	50
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>1,194</b>	<b>50</b>	<b>1,244</b>
<b><u>EXPENDITURE</u></b>					
Consultant Costs	0	0	0	0	0
Training	0	0	0	0	0
Room Hire	0	0	0	0	0
Website	0	-144	0	0	-144
Insurance	0	-157	0	0	-157
Donations Out	0	0	0	0	0
Printing & Stationery	0	0	0	0	0
Projects	0	0	-414	0	-414
In Bloom	0	0	0	0	0
Misc Expenses	0	0	0	-44	-44
<b>Total Expenditure</b>	<b>0</b>	<b>-301</b>	<b>-414</b>	<b>-44</b>	<b>-759</b>
<b>Closing Balance</b>	<b>-1</b>	<b>967</b>	<b>2,292</b>	<b>389</b>	<b>3,646</b>

### Reconciliation of Accounts 2023/24

	Co-Op
Opening Balance 01/09/23	£3,161.43
Receipts Reported	£1,244.00
Expenditure Reported	-£759.01
<b>Closing Balance 31/8/24 Reported</b>	<b>£3,646.42</b>
Balance at Bank 31/8/24	3,646.42

**Notes:**

It is proposed to maintain our annual reserves policy at £400 to cover insurance (estimated at £200) and miscellaneous costs, e.g. printing, hire of meeting rooms, etc.

There are no Gift Aid donations to be claimed.

• **Resolution: To approve the 2023/24 accounts and reserves policy**

• **Seconded by:**

• **Proposed by:**

• **Agree / Disagree – Show of Hands**

# Agenda Item 6

## Legal & Administrative Information

### Status

Our organisation is a Charitable Incorporated Organisation (CIO)

Charity Commission Registered Number 1165601

### Structure

David Olusoga - Honorary President

Cecile Biant – Honorary Vice President

Andy Meek – Trustee & Chair

John Newcombe – Trustee & Treasurer

Alan Rawsterne - Trustee & Secretary

Frances Healey – Trustee

Nigel Morrell – Trustee

Reverend Morley Morgan - Trustee

Stuart Davies – Trustee

Councillor Peter Winkler

### Registered Office

Owd House

Fern Hill Lane

Rochdale OL12 6BW

### Bankers

The Co-operative Bank

P.O. Box 250

Delf House

Southway

Skelmersdale WN8 6WT

### Independent Examiner

This year we will not seek independent examination due to the low number of transactions. Please note, our accounts are open to anyone who has a legitimate reason to review them.

## **Agenda Item 7**

### **To approve the Reports from Trustees and Officers of the Forum**

### **Reports from Trustees and Officers of the Forum**

#### **Structure, Governance and Management**

Trustees manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. In exercising their powers and duties, charity Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charities Commission.

It is the duty of each Trustee:

- a) To exercise his or her powers and to perform his or her functions as a Trustee of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO; and
- b) To exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to:
  - i. any special knowledge or experience that he or she has or holds himself or herself out as having; and
  - ii. if he or she acts as a charity Trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.

Members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

There are no paid employees of the CIO and the value of services provided by volunteers is not incorporated into financial reporting.

Including Trustees and Officers there are currently 42 members of the CIO with voting rights. This is one more than last year, and it is worth noting we have seen membership of the forum Facebook page grow to 1,100 members. We have also seen an increased number of people registering on the Forum website, which currently stands at 63, the majority of whom have no voting rights.

#### **Recruitment & Appointment of Trustees**

At every Annual General Meeting of the members of the CIO, one-third of the charity Trustees retire from office. If the number of charity Trustees is not three, or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity Trustee, he or she shall retire. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment.

Any vacancies so arising may be filled by the decision of the members at the Annual General Meeting and the members or the charity Trustees may at any time decide to appoint a new charity Trustee, whether in place of a charity Trustee who has retired or been removed, or as an additional charity Trustee, provided that the limit of 12 charity Trustees is not exceeded.

This year John Newcombe and Stuart Davies will resign as Trustees at the 2024 Annual General Meeting, and they both wish to be considered for re-election.

## Forum Objects

The CIO is established for the public benefit without distinction of ability, sex, sexual orientation, race or political, religious or other opinions for the following purposes in the Area of Benefit known as Rooley Moor, which shall hereinafter be referred to as the Neighbourhood.

The objects of the CIO are:

1. To promote high standards of planning and architecture in or affecting the Area of Benefit.
2. To educate the public in the geography, history, natural history, culture and architecture of the Area of Benefit.
3. To secure the preservation, protection, development and improvement of features or areas of historic or public interest in the Area of Benefit.

In furtherance of the above objects but not otherwise the Trustees shall have the power to establish a Neighbourhood Forum for the Area of Benefit to promote and or improve the social, economic, and environmental well-being of the area.

## Accounting Policy, Income & Funds Structure

Income arises from restricted funds (grants), unrestricted donations and recovered Gift Aid.

Expenditure is recognised when an invoice is received, or payment made.

There are no tangible fixed assets.

The Reserves Policy of Rooley Moor Neighbourhood Forum CIO is to hold reserves from unrestricted funds to cover our known annual liabilities (such as insurance, hire of meeting rooms, website costs, etc.). £400 has been proposed to cover these costs. The reserves policy will be reviewed at each Annual General Meeting.

## Achievements & Performance

This year's financial transactions are not significant, but we've not been dormant, we've been exploring several opportunities to help us deliver our charitable objectives.

**Off road vehicles** - Operation Dragster continues as a combined initiative between Greater Manchester Police, Lancashire Police, United Utilities, and many local volunteers. The objective of Operation Dragster is to reduce the growing volume of illegal off-road activity in and around our area that is so badly damaging the moorland, attracting fly tipping and other types of antisocial behaviour, and on some occasions putting legitimate users of the moorland at risk through reckless behaviour and / or threats of violence. We are grateful to all involved in Operation Dragster, although it's disappointing to note the barrier and equestrian access gate on the Rooley Moor Road section of the bridleway has been vandalised on several occasions allowing an increasing number of illegal motorised vehicles access to the moorland.

The RMNF trustees supported the "Norden, Bamford and Heywood Bridleways Association" (NBHBA) submission of a Section 38 application to the Secretary of State to seek permission for the Endenfield Road fence to remain in place. An inquiry took place and the S38 application was approved with conditions that now need implementing.

**Moorland Restoration** - Our commitment to preserving our upland moorlands from onerous development and aggressive misuse is constant, ongoing, and worthwhile. The forum trustees are disappointed to note a recent proposal for the development of a wind farm that includes Rooley

Moor. More information about the wind farm proposal is required for the RMNF trustees to determine the position of the forum regarding this matter.

**Planning** - The trustees resolutely support the forum's primary objective, to promote high standards of planning and architecture in or affecting the Neighbourhood Area. We remain committed to preserving Green Belt and Common Land in and around the Neighbourhood Area, which includes the habitations and surrounding landscapes.

The trustees have carefully considered the role of local planning and how Planning Officers work with and on behalf the local communities they are tasked to serve. The forum continues to be actively engaged in specific areas of direct concern and monitors weekly planning applications that are lodged with the Council.

The forum trustees have submitted a response to the Regulation 18 Notice of intention to update the Rochdale Local Plan and Call for Sites.

**Prickshaw and Broadley Fold Conservation Area.** The **Spring Mill** development has become a lost cause with no progress being made with Rossendale Council or the developer regarding the concerns raised about the potential adverse effects of this development. Unfortunately, the impact of this development on the neighbouring nature reserve and conservation area will soon be realised and any serious consequences of development on inadequately remediated contaminated land may not become apparent for many years.

**Turner Brothers Asbestos (TBA)** – The TBA site needs to be made safe. Currently there are no planning applications for the TBA site. In its current undisturbed state, the TBA site presents a reduced public health risk. However, buildings on the site are deteriorating and there are issues with riverbank erosion releasing asbestos into the environment. In a worst-case scenario, any asbestos released from the TBA site could be carried as air bourn particles across our area, the effect of which on residents might only be realised many years later.

We continue to seek assurance should a planning application be approved that the appropriate agencies will be on site to ensure compliance to process and to ensure everything is done to reduce risk. If something were to go wrong, we'd expect those agencies to secure an immediate response to any disaster recovery scenario.

To support a 'safety first' approach in dealing with the TBA site, we continue to suggest:

- Land at the TBA site to be registered as contaminated (to ensure the application of appropriate legislation)
- A Health Impact Assessment to be included as part of an Environmental Impact Assessment (to scale the potential risk).
- The site is made secure to protect the public (reference videos on social media site, riverbank erosion exposing asbestos, etc.)
- The remediators / developers have a company structure that clearly defines corporate responsibility that can't disappear (to provide accountability into the future), and
- The provision of adequate Public Liability Insurance that takes account of the time taken for asbestos related diseases to manifest themselves (in the event of anyone developing an asbestos related illness at any time in the future that can be attributed to the remediation / development of TBA).

We've also suggested a 'Working Party' chaired by an influential person (such as a local MP) that includes all the relevant people from the various agencies / organisations (Council, EA, HSE, NHS, Police, Fire, Ambulance, Residents, etc.) should be created to form a forum where issues of concern can be discussed. Effectively, an 'Inquiry' before rather than after an incident.

We still await feedback from our suggestions and will let you know when we know more.

**Greater Manchester Clean Air Zone** - The Clean Air Plan is currently under review and the current proposals do NOT include a charging Clean Air Zone. We await with interest the outcome of these proposals.

**Catley Lane Head Conservation Area** - We continue to pursue the following initiatives:

- Reinstatement of a bus service to the village,
- Traffic calming measures either side of the village and
- CCTV to reduce antisocial behaviour.

**Social media** - We usually ask organisations and the public not to advertise but given the current situation with high energy costs and the potential financial hardships that people might suffer the forum trustees are happy to allow, in moderation, content that will help people and local businesses.

**We continue to work with other organisations** – Unfortunately, **South Pennines Park** ceased to exist from the beginning of 2024. After reviewing the organisation's position and the shifting landscape they operate in their Board felt they could not continue.

Our work with **Mid Pennine Arts** to deliver the closing stages of the Spodden Vally Revealed (SVR) project for those elements that are within the RMNF neighbourhood area came to nothing. We looked at opportunities to promote the Limers Gate Trail and Healey Dell and have not been able to take this forward.

We are pleased to be members of **Macc**, a charity whose purpose is quite simply the city of Manchester. They encourage, support, and help to develop voluntary, community and social enterprise (VCSE) organisations to allow local people to have a real influence over the places and communities in which they live.

We also continue with our membership of the **CPRE** and the **Lancashire Local History Federation**, the official co-ordinating body for local history in the County Palatine of Lancaster.

**Lancashire and Greater Manchester Local Lists** – Our nominations for the Cotton Famine Road and the Royal Ordinance Factory, Healey Hall have still not been processed for inclusion and we note as of December 2024 both websites are temporarily closed to the public.

We continue to make our heritage trail leaflets freely available throughout the borough so people can take exercise and enjoy the wide-open spaces of the surrounding moorland.

**Cotton Famine Road Project** - Our work with **History in Action CIC** and Mick Martin, writer for stage, television and radio, to commission a community arts project to meet our education object came to nothing. Unfortunately, our aim to create and undertake a community arts project for Rochdale honouring the men and women who sacrificed everything for principle on The Cotton Famine Road during the Lancashire Cotton Famine (1861–65) was not considered a suitable application for National Lottery Heritage Funding.

## Governance

**Policies and Procedures** – We have reviewed and maintained our Safeguarding policy and procedure.

**Public Liability Insurance (PLI)** - Has been renewed to allow forum meetings, activities, and events to continue.

**Health & Safety** - There are no issues to report.

**Trustee training** – There has been no training.

**Grants & funding** – £1,194 was received from ward funds for the repair of the barrier and gate on the bridleway at Rooley Mor Road, which was vandalised. Unfortunately, the barrier was vandalised again a few weeks after its reinstatement and is now probably beyond economical repair.

## Can you help?

- **Heritage Open Day's (HOD)** – The Trustees would like to explore how we can involve the area in future HOD events.
- **Want to be a RMNF Trustee?** - We are looking for new Trustees to join RMNF - Trustees are responsible for controlling the charity's management and administration. They are responsible for ensuring our charity's income and property is used only for the purposes set out in our governing document and for no other purpose. Trustees have a responsibility to act reasonably and prudently in all matters relating to the charity and they have a responsibility to act in the best interests of the charity.

Please contact the Forum Secretary (email: [info@RMNF.org.uk](mailto:info@RMNF.org.uk)) if you have any ideas you would like to share or if you would like to get more involved.

- **Resolution: To approve the reports from trustees and officers of the forum**
- **Proposed by:**
- **Seconded by:**
- **Agree / Disagree – Show of Hands:**



# Agenda Item 8

## Trustee & Officer Rotation, Resignations and Appointments

The following people are standing down from their positions:

- John Newcombe
- Stuart Davies

The following people are standing for election:

- John Newcombe
- Stuart Davies
- **Resolution: To appoint the above as a trustees of the forum**
- **Proposed by:**
- **Seconded by:**
- **Agree / Disagree – Show of Hands:**

### Forum Officers:

- Andy Meek – Trustee & Chair
- John Newcombe – Trustee & Treasurer
- Alan Rawsterne – Trustee & Secretary
- **Resolution: Andy Meek to continue as Chair, John Newcombe to continue as Treasurer and Alan Rawsterne to continue as Secretary**
- **Proposed by:**
- **Seconded by:**
- **Agree / Disagree – Show of Hands:**

**Note:** We have a limit of 12 charity trustees, therefore 4 vacancies. Please contact the Secretary if you:

- Wish to become a trustee, or
- Want to propose a trustee for election.

## **Agenda Item 9**

### **Policy Updates**

#### **Safeguarding**

We have reviewed and maintained our safeguarding policy.

#### **Other policies**

Our other policy documents have been reviewed and remain unchanged.

# **Agenda Item 10**

## **AOB**

- Scout Moor II Wind Farm
- Cotton Famine Road Project - Update
- CCTV – Catley Lane Head (ASB and vandalism)
- Repairs required at Broadley Pond (JN)
- Fund raising.

# **Agenda Item 11**

## **Date & Time of Next Meeting**

To be confirmed

- Regular updates will be issued through the website, social media and by email.