

# **Rooley Moor Neighbourhood Forum (RMNF)**

[www.rmnf.co.uk](http://www.rmnf.co.uk)

## **AGM**

(Annual General Meeting)

**Date & Time:** **Friday, 30<sup>th</sup> January 2026 at 7pm**

**Venue:** **Zoom Meeting**

## **AGENDA**

1. Welcome, Introduction & Apologies
2. Code of Conduct
3. Conflicts of interest and conflicts of loyalty
4. To approve the Minutes of the Annual General meeting of 2024 and review the actions from this meeting.
5. To adopt the Accounts for the year ended 31<sup>st</sup> August 2025, and
  - To agree our reserves policy
6. Legal & Administrative Information
7. To approve the Reports from Trustees and Officers of the Forum
8. Trustee & Officer Rotation, Resignations and Appointments
9. Policy Update
10. AOB
  - Scout Moor II Wind Farm update.
  - Fund raising.
11. Next Meeting – TBA

# **Agenda Item 1**

## **Introduction & Apologies**

### **Introduction**

- Welcome – come and go as you please. Ask any questions as we go along.
- Health & Safety – Fire exits, etc
- Toilets – location
- Any declarations of interest

### **Apologies**

- TBC

# **Agenda Item 2**

## **Code of Conduct**

(in the event of any issues the decision of the chair is final)

It is established by and for the Rochdale Neighbourhood Forums that the following code of conduct will govern the behaviour of their members. The Chair of this meeting will enforce the code of conduct.

### **Conduct at meetings**

Members will always observe accepted practice while taking part in discussions to:

- Be courteous to each other and support and assist other members in finding the best possible solution to problems being discussed
- Allow each other the opportunity to speak and comment
- Attempt as far as possible to stick to the agenda and assist each other to reach effective conclusions
- Operate within the agreed Terms of Reference
- Aggression, violence, threats, harassment, intimidation and other disruptive behaviour in the forum will not be tolerated
- The term 'members' applies to all those present at the meeting

### **Confidentiality**

- Members will refrain from mentioning specific individual cases which may cause embarrassment or identification of an individual
- Any information or item shared that is of a confidential nature will not be disclosed to anyone else apart from members of the Forum in order to allow the business of the meeting to proceed.

### **Dignity at meetings**

- All those who attend Forum meetings have the right to be treated with dignity and respect regardless of their race, colour, ethnic or national origin, nationality, gender, marital status, age, sexuality, religion or any other matter which causes people to be discriminated against
- The meeting will do all that is in its power to oppose all forms of harassment and bullying

### **Individual Members**

- Should disclose any personal interest that they consider may affect or influence their approach to the matter being discussed
- Must show respect in all their dealings by observing reasonable standards and courtesy, and by not seeking to take unfair advantage by virtue of their position

### **Political Affiliation**

- Even though individual members may be affiliated to/or be members of a political party, they may not represent a political party in their role as individual members of this Forum

### **Breach of Code of Conduct**

- If anyone attending the Forum meeting does not abide by the code of conduct, the Chair will have the discretion to decide on an appropriate course of action. The Chair may either issue a warning, ask the people to withdraw from a particular agenda item or exclude that person from the meeting.
- Where a person is asked to leave a meeting, the Chair will have the discretion to decide whether or not that person is welcome to attend future meetings.
- The Chair at his/her discretion, may close the meeting if he/she deems it necessary

## **Agenda Item 3**

### **Conflicts of interest and conflicts of loyalty**

Forum Trustees and Members are required to declare any pecuniary, personal or personal and prejudicial interests they may have and the nature of those interests relating to items on this agenda.

A charity trustee must:

1. Declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the CIO or in any transaction or arrangement entered into by the CIO which has not previously been declared; and
2. Absent himself or herself from any discussions of the charity trustees in which it is possible that a conflict of interest will arise between his or her duty to act solely in the interests of the CIO and any personal interest (including but not limited to any financial interest). Any charity trustee absenting himself or herself from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the charity trustees on the matter.

## Agenda Item 4

**To approve the Minutes of the Annual General meeting of 2024  
and review the actions from this meeting.**

Rooley Moor Neighbourhood Forum (RMNF)

AGM

Thursday, 30<sup>th</sup> January 2025 at 7pm  
The Old Library, Edenfield Road, Norden, Rochdale OL11 5XE

MINUTES OF MEETING

**FORUM MEMBERS PRESENT:** John & Janette Newcombe, Fran Healey, Ruth Howard, Sam Smithard, Margaret Howard, Nick Green, Stuart Davies, Andy Meek, Nigel Morrell, Jim Murphy and Alan Rawsterne

**VISITORS:** Carole Threlfall

**APOLOGIES FOR ABSENCE:** Morley Morgan, Win McGhee and Councillor Peter Winkler

### Meeting Agenda

1. Introduction & Apologies
2. Code of Conduct
3. Conflicts of interest and conflicts of loyalty
4. To approve the Minutes of the Annual General meeting of 2023 and review the actions from this meeting.
5. To adopt the Accounts for the year ended 31st August 2024, and
  - To agree our reserves policy
6. Legal & Administrative Information
7. To approve the Reports from Trustees and Officers of the Forum
8. Trustee & Officer Rotation, Resignations and Appointments
9. Policy Update
10. AOB
  - Scout Moor II Wind Farm
  - Cotton Famine Road Project - Update
  - CCTV – Catley Lane Head (ASB and vandalism)
  - Repairs required at Broadley Pond (JN)
  - Fund raising.
11. Next Meeting - TBA

**MEETING MINUTES:** The meeting commenced at 19:00

**1. Introduction**

The forum Chair, Andy Meek, opened the meeting, welcomed all, dealt with housekeeping (fire exit and toilets), and apologies (detailed above).

**2. Meeting code of conduct**

Andy asked people to note the code of conduct.

**3. Conflicts of interest and conflicts of loyalty**

Andy asked those present to declare any conflicts of interest or loyalty.

None were declared.

**4. Approve Minutes of the 2023 AGM held Thursday, 2nd February 2024 at 7pm**

Andy confirmed minutes were circulated after the AGM and no amendments were made.

- Jim Murphy proposed to accept the minutes.
- Nigel Morrell seconded the proposal.
- Unanimously accepted by everyone present at the meeting.

**5. Accounts for year ending 31st August 2024**

John Newcombe advised the accounts are quite simple, there have been minimal transactions from mostly ringfenced funds and it wasn't felt necessary to seek independent examination. The income of £1,194 is a grant for reinstatement of the Rooley Moor Road / Knacks Lane barrier, which was vandalized after it was re-instated. The expenditure will be shown in next year's accounts. The £414 expenditure was for the section 38 application to Secretary of State for the fencing and structures along the rural section of Edenfield Road

We agreed the reserves policy will remain unchanged at £400.

- Nigel Morrell proposed to accept the accounts and leave our reserve policy unchanged.
- Jim Murphy seconded the proposal.
- Unanimously accepted by everyone present at the meeting.

**6. Legal & Administrative Information**

Andy Meek explained the legal and administrative information and whilst we are not seeking an independent examiner for the accounts the detail of the accounts is available for anyone who might wish to see them.

Andy Noted that the Registered office needed to be updated in the reports pack to reflect the new address here at the Old Library.

**7. Reports from Trustees and Officers**

Andy Meek explained the content of the report and gave additional time for those present to review its content. Nigel Morrell provided an update on offroad initiatives with increased frequency and focus from the Police highlighting other issues like drugs driving, drink driving, untaxed vehicles, stolen vehicles, etc. This is now on radar of the Chief Superintendent and GMP now have an offroad vehicle and use of bikes. GMP are appreciative of volunteer help. Cooperation within and across the various police forces (Greater Manchester, Lancashire, and West Yorkshire) is improving. Jim Murphy mentioned survey from Sgt Walsh and encouraged everyone to fill it in. Alan Rawsterne highlighted the opportunity of Heritage Open Days and the forum invitation for new Trustees.

- John Newcombe proposed to accept the Legal & Administrative Information and the Reports from Trustees & Officers
- Nigel Morrell seconded the proposal.
- Unanimously accepted by everyone present at the meeting.

## 8. Trustee & Officer Rotation, Resignation & Appointment

**Trustees:** The following people are standing down from their positions:

- John Newcombe
- Stuart Davies

The following people are standing for election:

- John Newcombe
- Stuart Davies
- Alan Rawsterne proposed to approve the resignation and appointment of trustees and officers.
- Seconded by: Ruth Howard
- Unanimously accepted by everyone present at the meeting

**Forum Officers:** The following people are standing down and seeking re-appointment to the following positions:

- Andy Meek – Trustee & Chair
- John Newcombe – Trustee & Treasurer
- Alan Rawsterne – Trustee & Secretary
- Fran Healey proposed to approve the appointments.
- Seconded by: Nigel Morrell
- Unanimously accepted by everyone present at the meeting.

## 9. Policy Update

Alan Rawsterne advised there are no policy changes. The policy and procedure are available on our website.

## 10. AOB

- Ruth Howard and Sam Smithard asked for thoughts on a development they would like to undertake on land in Catley Lane Head that is on Rooley Moor Road opposite their current house. They have outgrown their current home and would like to build a new house so they can stay in the area. They have sought pre-planning advice and are talking to Jenny Whetton regarding the conservation area. Planning have advised that potential issues with Green Belt make it unlikely a planning application would be approved. There are potential issues concerning conservation area status too. The forum trustees present suggested that a recent response from RMNF to a Regulation 18 Notice Of Intention To Update Rochdale Local Plan would support limited building on Green Belt and in the conservation area if it was in keeping with the area and meant it allowed local people to remain in the area. Nigel Morrell offered to give advice outside of meeting.
- Scout Moor 2 Wind Farm: Forum doesn't have a stance at the moment and is currently trying to help both Local Planning Authorities (LPAs) formulate a correct response for a Scoping Opinion required to produce an Environmental Impact Assessment (EIA) and an Environmental Statement (ES), we are basically pointing out things that Cubico have missed in their scoping report. The next stage will be the production of an EIA and an ES. RMNF and others are trying to raise awareness so people can be informed and can express their views to

the LPAs through the planning channels. During our discussion it became clear there is an almost complete unawareness amongst residents of the scale of this proposed development and there is a concern this is a 'done deal'. RMNF has raised concern about the policy of Rochdale BC in withholding information (in the sense of inadequate disclosure) contained within representations by refusing to post suitably redacted submissions on the Planning Portal - in contrast to Rossendale. What is absolutely clear, at this stage of the case, is that there is no support that we are aware amongst residents for a wind farm expansion on Rooley Moor and The Cotton Famine Road. The meeting participants were unanimous in the conclusion that this development as proposed will mark the permanent destruction of Rooley Moor, the Cotton Famine Road and the other heritage assets on it and at its fringe. The RMNF trustees were very clear they are NOT against appropriate green energy development but there must be a balanced consideration of the gains and losses. To us, in this case this is crystal clear. This area has contributed enough, and the size and scale of this expansion is not appropriate on Green Belt Common Land. The consensus in the room at this meeting is that RMNFs position should be to oppose the Scout Moor 2 Wind Farm development.

**ACTION:** The Forum members present at this AGM meeting agreed that they wish for RMNF to be against future development of the moorland in and around our neighbourhood area. We agreed to seek ratification of this proposal by asking all members of RMNF to comment.

- Cotton Famine Road Project: Alan Rawsterne explained that the Mick Martin play didn't get any funding and the project is now closed.
- CCTV Lane Head: Nigel Morrell explained that mobile CCTV has been allocated and attached to the lamppost at old bus terminus in Catley Lane Head. This is a temporary installation, and our Ward Councillors have backed a bid for permanent camera. The Township North committee are expected to ratify the proposal at their meeting in March. The Catley Lane Head residents present at this meeting advised they have noticed a big difference with a reduction in activity, especially at night and more police presence.
- Broadley Fishing Pond Repairs: The path around the fishing pond is disappearing. The council and the nature reserve warden are aware. Nigel Morrell advised he is pursuing the council to provide a fix before the pond needs draining or the pathways collapse, and the pond drains itself.
- Fund Raising: Might need to do some! We agreed for Ding Quarry Action Group (DQAG) fund to be used for lobbying against the Scout Moor 2 Wind Farm proposal. Everyone present at this meeting felt the DQAG fund restriction, "to promote and protect the area" was appropriate to the circumstances of the Scout Moor 2 Wind Farm proposal and the DQAG fund should be used for leaflets and banners, etc.

## **11. Next Meeting**

We may have extra meetings regarding the wind farm - TBA. The next AGM meeting is TBC.

**The AGM closed at 20:15**

### **Actions carried forward and actions from this meeting**

<b>Ref</b>	<b>What</b>	<b>Who</b>	<b>When</b>
A 1 & A6	Traffic survey outcomes from the traffic monitoring on the rural section of RMR –update required from the council.  Traffic Calming – rural section of Rooley Moor Road, through Catley Lane Head village: Follow up with highways to seek clarity about timescales, what is proposed, and where, etc.	Cecile Biant, Peter Winkler and Nigel Morrell	Ongoing
A 11	CCTV at Catley Lane Head bus terminus. Request councillor support and ask community PCs and Sergeants to talk to the Council. Also ask the Police to look at including ANPR functionality. Seek to make a permanent feature.	Nigel Morrell	Ongoing
C1	Contact all RMNF members with voting rights to seek feedback on the forum's stance regarding Scout Moor 2 wind farm.	Alan Rawsterne	ASAP
C2	Broadley Fishing Pond Repairs required.	Nigel Morrell	Ongoing
C3	Forum future activities, aims and fundraising – trustees to meet and discuss.	RMNF trustees	Ongoing

- **Resolution: To approve the Minutes of the Annual General meeting of 2023.**
- **Proposed by:**
- **Seconded by:**
- **Agree / Disagree – Show of Hands:**

## Agenda Item 5

To adopt the Accounts for the year ended 31st August 2024, and to agree our reserves policy.

### Rooley Moor Neighbourhood Accounts

Year End: 31-Aug-25

	2024/25	2024/25	2024/25	2024/25	2024/25	2024/25
	Restricted	Restricted	Restricted	Restricted	Unrestrict ed	Total
	Adj	DQAG	ORMM	SN2	£	£
Opening Balance B/F from Summary 2023-24	-1	967	2,292	0	389	3,646
<b>INCOME</b>						
Gift Aid	0	0	0	0	0	0
Grants	0	0	0	0	0	0
Projects	0	0	0	0	0	0
Donations In	0	0	0	1,501	0	1,501
<b>Total Income</b>	0	0	0	1,501	0	1,501
<b>EXPENDITURE</b>						
Consultant Costs	0	0	0	0	0	0
Training	0	0	0	0	0	0
Room Hire	0	0	0	0	0	0
Website	0	-144	0	0	0	-144
Insurance	0	-96	0	0	0	-96
Donations Out	0	0	0	0	0	0
Printing & Stationery	0	0	0	-270	0	-270
Projects	0	0	-1,194	0	0	-1,194
In Bloom	0	0	0	0	0	0
Misc Expenses	0	0	0	0	-44	-44
<b>Total Expenditure</b>	0	-240	-1,194	-270	-44	-1,748
<b>Closing Balance</b>	<b>-1</b>	<b>727</b>	<b>1,098</b>	<b>1,231</b>	<b>345</b>	<b>3,399</b>

### Reconciliation of Accounts 2024/25 To Bank Statement

	Co-Op
Opening Balance 01/09/24	£3,646.42
Receipts Reported	£1,500.92
Expenditure Reported	-£1,748.12
<b>Closing Balance 31/8/25 Reported</b>	<b>£3,399.22</b>
Balance at Bank 31/8/25	£3,399.22

#### Notes:

It is proposed to maintain our annual reserves policy at £400 to cover insurance (estimated at £200) and miscellaneous costs, e.g. printing, hire of meeting rooms, etc.

There are no Gift Aid donations to be claimed.

- Resolution: To approve the 2024/25 accounts and reserves policy
- Seconded by:

- Proposed by:
- Agree / Disagree – Show of Hands

# **Agenda Item 6**

## **Legal & Administrative Information**

### **Status**

Our organisation is a Charitable Incorporated Organisation (CIO)

Charity Commission Registered Number 1165601

### **Structure**

David Olusoga - Honorary President

Andy Meek – Trustee & Chair

John Newcombe – Trustee & Treasurer

Alan Rawsterne - Trustee & Secretary

Frances Healey – Trustee

Nigel Morrell – Trustee

Reverend Morley Morgan - Trustee

Stuart Davies – Trustee

Councillor Peter Winkler – Trustee

### **Registered Office**

Rooley Moor Neighbourhood Forum CIO

C/O Norden Old Library

782 Edenfield Road

ROCHDALE

Greater Manchester OL12 7RB

### **Bankers**

The Co-operative Bank

P.O. Box 250

Delf House

Southway

Skelmersdale WN8 6WT

### **Independent Examiner**

This year we will not seek independent examination due to the low number of transactions. Please note, our accounts are open to anyone who has a legitimate reason to review them.

## **Agenda Item 7**

### **To approve the Reports from Trustees and Officers of the Forum**

### **Reports from Trustees and Officers of the Forum**

#### **Structure, Governance and Management**

Trustees manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. In exercising their powers and duties, charity Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charities Commission.

It is the duty of each Trustee:

- a) To exercise his or her powers and to perform his or her functions as a Trustee of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO; and
- b) To exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to:
  - i. any special knowledge or experience that he or she has or holds himself or herself out as having; and
  - ii. if he or she acts as a charity Trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.

Members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

There are no paid employees of the CIO and the value of services provided by volunteers is not incorporated into financial reporting.

Including Trustees and Officers there are currently 42 members of the CIO with voting rights. This is one more than last year, and it is worth noting we have seen membership of the forum Facebook page grow to 1,100 members. We have also seen an increased number of people registering on the Forum website, which currently stands at 63, the majority of whom have no voting rights.

#### **Recruitment & Appointment of Trustees**

At every Annual General Meeting of the members of the CIO, one-third of the charity Trustees retire from office. If the number of charity Trustees is not three, or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity Trustee, he or she shall retire. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment.

Any vacancies so arising may be filled by the decision of the members at the Annual General Meeting and the members or the charity Trustees may at any time decide to appoint a new charity Trustee, whether in place of a charity Trustee who has retired or been removed, or as an additional charity Trustee, provided that the limit of 12 charity Trustees is not exceeded.

In February this year Cecile Biant resigned as RMNF Honorary Vice President, so that she able concentrate on her other priorities. This year Andy Meek, Nigel Morrell and Alan Rawsterne will resign as Trustees at the 2025 Annual General Meeting, and they all wish to be considered for re-election.

## Forum Objects

The CIO is established for the public benefit without distinction of ability, sex, sexual orientation, race or political, religious or other opinions for the following purposes in the Area of Benefit known as Rooley Moor, which shall hereinafter be referred to as the Neighbourhood.

The objects of the CIO are:

1. To promote high standards of planning and architecture in or affecting the Area of Benefit.
2. To educate the public in the geography, history, natural history, culture and architecture of the Area of Benefit.
3. To secure the preservation, protection, development and improvement of features or areas of historic or public interest in the Area of Benefit.

In furtherance of the above objects but not otherwise the Trustees shall have the power to establish a Neighbourhood Forum for the Area of Benefit to promote and or improve the social, economic, and environmental well-being of the area.

## Accounting Policy, Income & Funds Structure

Income arises from restricted funds (grants), unrestricted donations and recovered Gift Aid.

Expenditure is recognised when an invoice is received, or payment made.

There are no tangible fixed assets.

The Reserves Policy of Rooley Moor Neighbourhood Forum CIO is to hold reserves from unrestricted funds to cover our known annual liabilities (such as insurance, hire of meeting rooms, website costs, etc.). £400 has been proposed to cover these costs. The reserves policy will be reviewed at each Annual General Meeting.

## Achievements & Performance

This year's financial transactions are not significant, but we've not been dormant, and we continue to explore opportunities to help us deliver our charitable objectives.

**Off road vehicles** - Operation Dragster continues as a combined initiative between Greater Manchester Police, Lancashire Police, West Yorkshire Police, United Utilities, and many local volunteers. The objective of Operation Dragster to reduce the growing volume of illegal off-road activity in and around our area that is so badly damaging the moorland, attracting fly tipping and other types of antisocial behaviour, has been severely undermined by the insistence of Cubico Sustainable Investments to use Catley Lane Head and the Mary Towneley Loop National Trail Bridleway as an access route to erect a meteorological mast at Top of Leach - more of that later. Following the repair of the barrier and gate on the bridleway at the Rooley Moor Road / Knacks Lane junction, it was vandalised again a few weeks after its reinstatement and is now beyond economical repair. Unfortunately, legitimate users of the moorland remain at risk through reckless behaviour and / or threats of violence from illegal off roaders. We are grateful to all involved in Operation Dragster, although it's disappointing to note that the number of illegal motorised vehicles being reported accessing the moor seems to be increasing.

The "Norden, Bamford and Heywood Bridleways Association" (NBHBA) Section 38 application to the Secretary of State went to inquiry to seek permission and the Enderfield Road fence was approved with conditions. We believe those conditions have been implemented and the Section 38 case is completed and closed.

**Moorland Restoration** - Our commitment to preserving our upland moorlands from onerous development and aggressive misuse is constant, ongoing, and worthwhile. The forum trustees are disappointed to note a recent application from Cubico Sustainable Investments for the development of a wind farm that includes Rooley Moor.

**Planning** - The trustees resolutely support the forum's primary objective, to promote high standards of planning and architecture in or affecting the Neighbourhood Area. We remain committed to preserving the Conservation Area's, Green Belt and Common Land in and around the Neighbourhood Area, which includes the habitations and surrounding landscapes.

The trustees have carefully considered the role of local planning and how Planning Officers work with and on behalf the local communities they are tasked to serve. The forum continues to try and be actively engaged in specific areas of direct concern and monitors weekly planning applications that are lodged with the Council.

The forum trustees have submitted a response to the Regulation 18 Notice of intention to update the Rochdale Local Plan and Call for Sites.

**Scout Moor II Wind Farm** - The proposed Scout Moor II Wind Farm has been a major area of focus for RMNF over the past year, particularly given its potential impact on the moorland landscape, heritage assets, and the wider setting of the Cotton Famine Road and Rooley Moor.

A new planning application for the scheme is now live and has been formally submitted to both Rossendale Borough Council and Rochdale Borough Council. RMNF is monitoring both applications closely and trying to engage with each Local Planning Authority to ensure that community concerns and heritage considerations are fully represented.

The Forum's position remains opposed to any development on Scout Moor and that the applicant must robustly address:

- Noise and the unacceptable risks to health and of rendering homes uninhabitable due to Wind Turbine Acoustic Pollution (WTAP).
- The cumulative landscape and visual impact on the South Pennine uplands, including key viewpoints from Rooley Moor and the Mary Towneley Loop.
- The potential harm to the historic environment, particularly the Cotton Famine Road.
- The ecological sensitivity of the peatland habitats and the implications for carbon storage, water management, and biodiversity.
- The need for transparent and participatory decision-making processes.

**Greater Manchester Clean Air Zone** - The Government has formally ruled out a charging Clean Air Zone in Greater Manchester. Instead, the Greater Manchester Combined Authority will deliver an investment-led Clean Air Plan focused on cleaner buses, taxi upgrades, and traffic-flow improvements. Whilst we consider this matter to be closed, we will continue to monitor the process.

**Catley Lane Head Conservation Area** - We are pleased to report that a permanent CCTV installation has been provided to help reduce antisocial behaviour in the area. We continue to pursue the following initiatives:

- Reinstatement of a bus service to the village, and
- Traffic calming measures either side of the village.

**Social media** - We are asking organisations and the public not to advertise on our sites. However, the forum trustees are happy to allow appropriate content from “not for profit” organisations that will help people.

**We continue to work with other organisations** and are pleased to be members of **Macc**, a charity whose purpose is quite simply the city of Manchester. They encourage, support, and help to develop voluntary, community and social enterprise (VCSE) organisations to allow local people to have a real influence over the places and communities in which they live.

We also continue with our membership of the Campaign to Protect Rural England (CPRE) and the Lancashire Local History Federation, the official co-ordinating body for local history in the County Palatine of Lancaster.

**Lancashire and Greater Manchester Local Lists** – Our nominations for the Cotton Famine Road and the Royal Ordnance Factory, Healey Hall have still not been processed for inclusion and we note as of December 2024 both websites are temporarily closed to the public.

We continue to make our heritage trail leaflets freely available throughout the borough so people can take exercise and enjoy the wide-open spaces of the surrounding moorland.

**Cotton Famine Road Project** - Our work with History in Action CIC and writer Mick Martin to commission a community arts project to meet our education object came to nothing. Unfortunately, our aim to create and undertake a community arts project was not considered a suitable application for National Lottery Heritage Funding.

## **Governance**

**Policies and Procedures** – We have reviewed and maintained our Safeguarding policy and procedure.

**Public Liability Insurance (PLI)** - Has been renewed to allow forum meetings, activities, and events to continue.

**Health & Safety** - There are no issues to report.

**Trustee training** – There has been no training.

**Grants & funding** – There have been no grants, however we have collected donations on behalf of the Friends of the Moorland and the Say No to Scout Moor 2 group in support of their position to oppose the Scout Moor 2 Wind Farm planning application.

## **Can you help?**

- **Heritage Open Day's (HOD)** – The Trustees would like to explore how we can involve the area in future HOD events.
- **Want to be a RMNF Trustee?** - We are looking for new Trustees to join RMNF - Trustees are responsible for controlling the charity's management and administration. They are responsible for ensuring our charity's income and property is used only for the purposes set out in our governing document and for no other purpose. Trustees have a responsibility to act reasonably and prudently in all matters relating to the charity and they have a responsibility to act in the best interests of the charity.

Please contact the Forum Secretary (email: [info@RMNF.org.uk](mailto:info@RMNF.org.uk)) if you have any ideas you would like to share or if you would like to get more involved.

- **Resolution: To approve the reports from trustees and officers of the forum**
- **Proposed by:**
- **Seconded by:**
- **Agree / Disagree – Show of Hands:**

## Agenda Item 8

### Trustee & Officer Rotation, Resignations and Appointments

The following people are standing down from their positions:

- Andy Meek
- Nigel Morell
- Alan Rawsterne

The following people are standing for election:

- Andy Meek
- Nigel Morell
- Alan Rawsterne
- **Resolution: To appoint the above as a trustees of the forum**
- **Proposed by:**
- **Seconded by:**
- **Agree / Disagree – Show of Hands:**

#### Forum Officers:

- Andy Meek – Trustee & Chair
- John Newcombe – Trustee & Treasurer
- Alan Rawsterne – Trustee & Secretary
- **Resolution: Andy Meek to continue as Chair, John Newcombe to continue as Treasurer and Alan Rawsterne to continue as Secretary**
- **Proposed by:**
- **Seconded by:**
- **Agree / Disagree – Show of Hands:**

**Note:** We have a limit of 12 charity trustees, therefore 4 vacancies. Please contact the Secretary if you:

- Wish to become a trustee, or
- Want to propose a trustee for election.

## **Agenda Item 9**

### **Policy Updates**

#### **Safeguarding**

We have reviewed and maintained our safeguarding policy.

#### **Other policies**

Our other policy documents have been reviewed and remain unchanged.

## **Agenda Item 10**

### **AOB**

- Scout Moor II Wind Farm
- Fund raising.

## **Agenda Item 11**

### **Date & Time of Next Meeting**

To be confirmed

- Regular updates will be issued through the website, social media and by email.